MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) provides a conceptual framework for mutual cooperation between the **Council of University Transportation Centers (CUTC),** a tax-exempt non-profit organization headquartered in Missoula, Montana, and the National Academy of Sciences, a private tax-exempt corporation, through the **Transportation Research Board (TRB),** an operating unit of the National Academy of Sciences, headquartered in Washington, D.C., henceforth referred to as "the Parties."

CONSIDERING that the Parties share some mutual objectives such as:

- Advancing transportation research, knowledge creation, technology transfer, and research implementation,
- Helping to build the future of transportation through education and professional development activities,
- Providing leadership in the transportation research community, and
- Shaping future generations of transportation leaders and visionaries.

ACKNOWLEDGING:

- The desire of the Parties to cooperate and mutually support the other Party's mission as appropriate,
- The significant work that is being done by each Party that may be beneficial to stakeholders of the other Party,
- The desire to foster and facilitate information-sharing and cooperation, as appropriate, and
- The position of each Party being a leading forum for the discussion of key research issues in transportation.

RECOGNIZING the benefits of:

- Establishing an institutional arrangement with respect to coordinating exchanges of information on research, reports, articles, and correlated activities,
- Facilitating regular coordination and dialogue between members of CUTC and TRB's committees, sub-committees, and task forces, and
- Supporting addressing issues of common interest in CUTC and TRB activities, programs, and research.

Now THEREFORE, the Parties agree to:

1. Both Parties will support the other in the development of programmatic content for each other's meetings, conferences, and networking events, using established procedures of each organization, including identifying candidate speakers,
2. Both Parties will identify opportunities for cooperation in convening activities, such as conferences, workshops, and meetings,
3. CUTC will encourage member institutions personnel to submit papers for consideration for presentation at TRB's Annual Meeting, specialty conferences, workshops and for consideration for publication in TRB's *Transportation Research Record*,
4. Both Parties will identify opportunities for cooperation in developing TRB webinars,
5. Both Parties will publicize the other Party's major conferences, meetings, activities, and publications in the other Party's communications to the extent these matters are consistent with each Parties' mission and policies,

6. Both Parties will provide recognition as collaborating organizations on each other's website subject to each Party's written approval of the other Party's use of its names, logos, and trademarks,
7. Both Parties will cooperate on identifying and developing potential research problem statements using TRB's established procedures,
8. CUTC will cooperate in identifying potential Cooperative Research Program panel members when requested,
9. CUTC will encourage member institutions to submit information on University Transportation Center reports for inclusion in TRB's e-newsletter,
10. CUTC will encourage its member institutions to reference articles about publications, upcoming meetings, or conferences that are contained in TRB's e-newsletter in their institutions' newsletters,
11. CUTC will encourage faculty, students, and staff of CUTC institutions to participate in TRB committees by signing up to become friends of TRB standing technical committees, and
12. CUTC will inform its members about TRB's Careers in Motion Career Fair that is held at the TRB Annual Meeting.

Each Party will be solely responsible for the administration and expenditure of its own resources associated with activities conducted under this MOU, and the MOU is not intended to and does not create any legal or binding commitments on either Party.

This MOU shall not be construed to create an association, joint venture, or partnership between the Parties or impose any partnership obligation or liability on a Party. Specific projects or activities are subject to approval as appropriate by the governing bodies of each Party.

This Memorandum of Understanding shall be effective upon complete execution by the cooperating Parties, and any dispute arising from the interpretation or application of this MOU shall be resolved by the parties through mutual agreement.

This MOU will remain in effect for a period of five years, with an option to renew the MOU each five years. Participation by any Party may be terminated on ninety days written notice to the other Party, provided such termination shall not impair any obligations or commitments already validly incurred under a separate agreement in accordance with the MOU. This MOU is subject to mutually acceptable written revision or written modification at the request of each Party.

P.S. Sriraj President, CUTC	Victoria Sheehan Executive Director, TRB, National Academies of Sciences, Engineering, and Medicine	Gregory H. Symmes Digitally signed by Gregory H. Symmes Date: 2024.03.25 09:36:59 -04'00' Gregory H. Symmes Acting Chief Operating Officer, National Academies of Sciences, Engineering, and Medicine
January 6, 2024 DATE	January 6, 2024 DATE	January 6, 2024 DATE