



Executive Committee Meeting Minutes

May 6, 2022

11:00 am – 12:00 pm CST

Zoom

Attendance [**Bold indicates in attendance at this meeting**]

- Chandra Bhat, UT Austin (Past President)
- **David Kack, Montana State**
- Camille Kamga, City College
- **Shauna Hallmark, Iowa State**
- Marwa Hassan, LSU
- Noreen McDonald, UNC Chapel Hill (Secretary)
- **Hillary Nixon, Mineta Transportation Institute**
- **Larry Rilett, Auburn (President)**
- **P.S. Sriraj, University of Illinois at Chicago (Treasurer)**
- **Patrick Szary, Rutgers University (Vice-President)**
- **Traci Ulberg, MNW (Executive Director)**
- **Yinhai Wang, University of Washington**

Call to Order by Larry Rilett, President

Minutes Approval

Noreen was unavailable. Approval was passed to next meeting

Treasurer's Report – Sriraj

Balance: \$214,000 as of April. Traci has been trying to encumber the expenses coming up, so we can reflect the true balances and not something previously committed to.

Standing Committee and Task Force Reports

Events Preparation Committee: Szary/McDonald/ Sriraj

- Nothing to report

Summer Meeting Updates (Kack)

- Acknowledge Chandra as past president in person at CUTC summer meeting
- USDOT is only sending a couple of people. Caesar is staying in DC. Only Amy Stearns and Robin Kline are coming. They are going to do hybrid with Caesar. He will talk in Session 5 and 6 on Wednesday. Dawn may also come.
- We will send out an email survey about what topics to highlight during the administrative session. All speakers are lined up. Will be able to do agenda soon. 61 registrations so far



Business Meeting Agenda

- Nothing to report

Nominating Committee: Bhat/Rilett

- Two member at-large positions to fill and a treasurer position to fill.
- Recommending Marwa Hassan for treasurer position
- Recommending Susan Handy, University of California-Davis, and Constantine Tarawneh, University of Texas Rio Grande Valley for member at-large positions
- We will go out with ballots and membership can also propose their own candidates
- There will be an election held at the Summer Meeting

Activities Coordination Committee: Wang

- Nothing new to report

Spring/Summer Webinars

- Nothing new to report

Awards Committee: Hassan/Nixon/Kack

- No new updates

Membership Committee: Szary/open/open

- No new members this year
- Auburn was recognized last year.
- Give an update on how many members at the Business Meeting (84)

New Initiatives Committee: Szary/open

- Release 2022-2023 timeline right before meeting
- As of now, no plans in agenda to do an update from the existing ones
- No formalized session but we could do something over lunch or breakfast
- Decide whether to announce as business meeting or something more formal
- Maybe get written paragraph from each one and give an overview of what the impacts of the program have been halfway through.

Workforce Development Task Force: Rilett/Wang

- Larry and Yin Hai are coordinating workshops in Seattle

Federally Sponsored Centers Committee: TBD



CUTC Officer and Executive Committee Elections: Bhat/Rilett

- Bylaw Modification
 - Working on them and continuing working on them until the fall
- Not going to do Bylaw, just do elections

CUTC 2020-21 Recap/Looking Forward: Rilett/Szary

- Nothing to report

Future Meeting:

- 2023 CUTC Summer Meeting: Florida International University
- 2024 CUTC Summer Meeting – solicitation process
 - Give parameters for solicitation so we can select the next one in order to allow for enough time
 - Make decision at winter meeting, looking for somewhere west
 - Know venue, cost of hotels, transportation information
- 2025 CUTC Summer Meeting- solicitation
 - Looking for somewhere east
- Location Nominations
 - Shauna talked about how it's hard on people to go to remote locations. Don't want to drive after sitting on a plane
 - Shauna and Larry will work on a survey for nominations
 - DOT enjoys the more "remote" location
- Solicitation
 - Since sponsorship was switched around, we should reach out to the people who have previously sponsored

Strategic Partners/Alliances

AASHTO RAC: Bhat/Rilett/Hassan

- We are going to have attendees there. Other than that, nothing new

ARTBA Research & Education Division (RED): Bhat/Nixon

- Presented a draft MOU months ago with ARTBA research and education division. Returned to ARTBA RED and they made some modifications. Wanted to see if we could combine CUTC membership with paying extra for ARTBA RED. That was too complicated, so that was stripped from MOU and said that there would be discounted rates offered for any CUTC member who



wishes to apply for ARTBA RED. The rest of the MOU stays the same: co-promotion of events, continue with the student video competition, the award program

- Next steps: Send it out to the executive committee, give them a week for comments, if there are no complaints or questions, we'll send it out and have an email vote and announce at summer meeting. Have the president sign it
- Language change on reduced rates: no mention on the dollar value, no involvement of a bizarre partnership. Traci suggests sending this out in a conformation email where they can contact a phone number or email for more information to make it easy on those renewing
- Proposed amount is \$200 for ARTBA membership

TRB: Nixon/Rilett

- Letter to TRB - Nothing to report

ENO Foundation and Transportation Weekly & APTA: Sriraj/Open

- They've invited Sriraj to their next meeting, not yet agreed on the MOU
- Wants to know if APTA has an agreement with RED regarding the discounted rate

ASCE T&DI: Wang/Bhat

- Educational workshop is configured. Three confirmed speakers. This workshop is about delivering courses during the pandemic. There is lots of talk today about hybrid (will be at the Summer Meeting as well)
- Larry is doing a tech transfer workshop. Another workshop is about ASCE journal review run by Chris Hendrickson and Sue McNeal.
- National Science Foundation is going to do an infrastructure workshop.
- SF funding is going to do a workshop about AI empower on the University of Washington Campus on June 4th and 5th. This will be following the ASCE conference.
- 2 phases on AI. 1st will be a paper summarizing the challenges which will be the base for National Science foundation to consider for funding. 2nd phase will be in Florida in December focusing on training. Estimated over 1,000 attendees at workshop.
- Chandra is doing a junior transportation faculty career workshop. It is going to be advertised as a joined ASCE and T&DI. Are having panel of five faculty members with a range of career levels. So far have Chris Hendrickson, Sue McNeal, and Cynthia Chen.
- For those who are going to be at the ASCE meeting, please attend the CUTC new faculty meeting. It will also be a brainstorming session.
- New faculty meeting is Tuesday, May 31st, 2:00-3:00 pm
- Szary asked how we best maintain relationship with ASCE after Wang leaves this year



ITE: OPEN

- Nothing to report

ECTI: O'Brien/Bhat

- Chandra and Larry need to discuss this

American Trucking Association: OPEN

- Newly added (need to assign someone)

Next Meeting

- Will not have one on June 3rd, and will instead wait until June 15th and meet in person

Adjournment (Adjourned at 11:58 CST)