



Executive Committee Meeting Minutes

April 1, 2022

12:00 pm – 1:00 pm ET

Zoom

Attendance [Bold designates in attendance at this meeting]

- Chandra Bhat, UT Austin (Past President)
- **David Kack, Montana State**
- Camille Kamga, City College
- **Shauna Hallmark, Iowa State**
- Marwa Hassan, LSU
- **Noreen McDonald, UNC Chapel Hill (Secretary)**
- **Larry Rilett, Auburn (President)**
- **P.S. Sriraj, University of Illinois at Chicago (Treasurer)**
- **Patrick Szary, Rutgers University (Vice-President)**
- **Traci Ulberg, MNW (Executive Director)**
- **Yinhai Wang, University of Washington**

Call to Order by Larry Rilett, President

Minutes Approval

Noreen McDonald provided an overview of last month's minutes. David Kack motioned to adopt; Yinhai Wang seconded. Unanimous vote to approve.

Treasurer's Report - Sriraj

One outstanding sponsorship- Mineta. Balance: \$214,000 not including obligations. No encumbrances for this fiscal year. [New initiatives will be disbursed in next fiscal year (July/August 23)].

Standing Committee and Task Force Reports

Events Preparation Committee: Rilett/Szary/McDonald/Ulberg report by Szary

Summer Meeting Kack

- Registration open
- Working on sessions including session on covid impacts on transportation
- Partners could be invited to Thursday breakfast and have partners present
- Financial backstop: MSU has 55k in hard costs.
 - Refund small part of reg fee (\$50)
 - If cutc could provide 25k backstop
- DOT will send full set of staff if allowed to travel
- Can't provide assurances that competition dates will not affect conference
- VOTE: Motion to provide 25k backstop: Motion Hilary Nixon, Second Sriraj. Unanimous vote.



- Sriraj is attending panel at TRF and co-panelists has analyzed gender and educational background of UTC Directors.

Activities Coordination Committee: Wang/Hallmark/Kamga

- Planned to do tech transfer workshop but will postpone to summer/early fall
- Education workshop at cutc summer meeting will happen. Goal is to share experiences with different teaching modalities. Shauna Hallmark will moderate. Looking for panelist suggestions.
- Camille Kamga is working on TIDE workshop.
- ASCE conference workshop. May 31. Larry Rilett is leading tech transfer workshop. Chandra Bhat leading junior faculty development workshop.

Awards Committee Kack

- Membership requirements: Need to get by-laws set and that will then be clarified in call for nominations.
- Szary requested that committee address in next month so that can be included in summer meeting materials for vote.

Naming Szary

- Sponsorship clear
- Naming rights for awards
 - Socialize soft rollout of guidelines (HNTB and CS)
 - Award recipients receive \$1000
 - Approval process: Awards committee handle review process and make recommendation to EC.
- Szary will work with Bhat and Ulberg to move the guidelines forward with the soft reach-out.
 - Sriraj offered to be part of conversations with CS.

Workforce Development Task Force: Wang

- Waiting for connection with Tom O'Brien
- Rilett will connect with O'Brien
- Could use summer meeting to highlight workforce devt at summer meeting

Nominating Committee Bhat/Rilett

- Will report next month
- Ulberg will send timeline to Rilett.

Membership Committee Szary

- Nothing to report

New Initiatives Committee – Szary

- Solicit prior to summer meeting and review late summer/early fall; award prior to winter meeting.
- Final contract resolved.



Federally sponsored centers committee

- No report

Strategic Partners/Alliances Reports

Traci requests formal invite to partners for summer meeting breakfast with 5 minute presentations from partners.

AASHTO-RAC- Rilett

Meeting in MA this summer and CUTC will participate. Rilett has invited them to CUTC summer meeting.

ARTBA- RED – Bhat/Nixon

Tabled.

TRB – Nixon/Rilett

Working on letter about TRB response to equality and gender.

Eno Foundation – Sriraj

MOU being reviewed and Eno has said they will take it to April board meeting.

APTA – Sriraj

Ulberg shared APTA MOU. May make language more general.

ASCE – T&DI – Wang/Bhat

Yinhai Wang is co-chair of conference (ASCE/WSDOT). 5 state DOT secretaries. Session on safety. NSF workshop. Could work with ASCE on standards.

ITE – no one assigned

Tabled

ECTI –

Table for next time

Other Items

None.

Adjournment (adjourned at 12:51 ET)