



Executive Committee Meeting Minutes

March 4, 2022

12:00 pm – 1:00 pm ET

Zoom

Attendance

- Chandra Bhat, UT Austin (Past President)
- David Kack, Montana State
- Camille Kamga, City College
- Shauna Hallmark, Iowa State
- Marwa Hassan, LSU
- Noreen McDonald, UNC Chapel Hill (Secretary)
- Larry Rilett, Auburn (President)
- P.S. Sriraj, University of Illinois at Chicago (Treasurer)
- Patrick Szary, Rutgers University (Vice-President)
- Traci Ulberg, MNW (Executive Director)

Call to Order by Larry Rilett, President

Minutes Approval

Noreen McDonald provided an overview of last month's minutes. David Kack motioned to approve with suggested edit to change Dills to Dill and add Hilary Nixon as the person who brought forward the letter to TRB; Chandra Bhat seconded. Unanimous vote to approve.

Treasurer's Report - Sriraj

Most sponsorship commitments in except for Mineta and ASCE. Balance: \$213,000 not including obligations.

Standing Committee and Task Force Reports

Events Preparation Committee: Rilett/Szary/McDonald/Ulberg report by Szary

Summer Meeting Kack

- Met with Cesar/USDOT last week.
 - Discussed timing to achieve strong attendance especially no conflict with RFP deadline
 - USDOT policy's have not changed, but can request mission critical travel
- Potential path forward: Move forward with in-person with remote option
- David Kack will discuss risk to MSU/CUTC if travel restrictions go into place
 - Larry Rilett discussed potential CUTC backstop to manage risk to MSU
 - ~35,000 in fixed cost
 - Propose registration fees for in person and remote
 - Support for providing backstop. Further conversations will settle the details. Plan to have proposal next month.



- Sriraj asked about possibility of getting insurance to deal with Covid financial risks
 - Ulberg clarified that CUTC always gets insurance but that insurance is not available to mitigate Covid risks

Sponsorship Szary

- General agreement on separating sponsorship from award naming rights
- Naming rights
 - Existing sponsors and right of first refusal: Concerns about rolling out appropriately to recognize existing commitments and managing relationships
 - Rilett asked if we're doing year-to-year after first five years. Szary clarified that we do 5 years at clip.
 - Sriraj asked about intent to support for five years vs. actual commitment
 - McDonald said ask for input from sponsors 'socialize the ideas'. Input from sponsors will be useful.
 - Bhat suggests 'strong intention to continually support'. Also suggests zoom call with existing sponsors.
 - \$2,000 award for new faculty; \$1,000 for all others: Why have different amounts?
 - Hallmark suggested equity; McDonald suggested equity; Bhat suggested recognizing future leaders of field with higher funding; Kamga suggested more funding for students; Sriraj suggested making a donation in name of honoree. Szary noted that could violate non-profit status. Kack said it's hard to justify differential levels potentially make 1500 for all. Ulberg clarified that we could donate to non-profit. Larry suggested 1k across the board.
 - Vote on potential sponsorships
 - How to vote: Committee members could sponsor.
 - What about a blind ballot?
 - Rilett suggested there could be committee to make recommendations and then there is a vote. The awards committee could also do this.

Activities Coordination Committee: Wang/Hallmark/Kamga

- Doing report on TIDE webinars and will meet to discuss. Then will put together order of webinars.
 - Topics: Indigenous, Workforce Development; ASCE affiliated workshop at their conference
 - Bhat said there will be Young Faculty panel and could role into Fall 22 DC Workshop. Joint CUTC/ASCE.

Awards Committee Hassan

- No updates right now.

Workforce Development Task Force: Rilett

- Have seminar for 10th anniversary of workforce development centers. Will not hold in person right now but will have webinars.



Nominating Committee Bhat/Rilett

- Bhat/Rilett will meet to discuss
- Will check that process in bylaws will work.
- Plan to report back on process in April.
- Needs info to go to members 45 days before summer meeting ~May 1.

Membership Committee Szary

- Activities focused on bylaws update

New Initiatives Committee – Szary [postponed]

Strategic Partners/Alliances Reports

AASHTO-RAC- Rilett

Meeting in MA this summer and CUTC will participate. Rilett has invited them to CUTC summer meeting.

ARTBA- RED – Bhat/Nixon

Had workforce meeting about Infrastructure Bill. Made Steinberg award to faculty member at UCF.

TRB – Nixon/Rilett

Virtual career fair happened. Registrations increased after CUTC advertised event. Letter to TRB. Move to April.

Eno Foundation – Sriraj

Sriraj spoke with Eno folks. MOU has lapsed. Have sent old MOU for Sriraj to review.

APTA – Sriraj

Sriraj scheduled to speak with APTA this month to understand if there is an MOU or other documentation. Kack said Jill from NDSU was most involved and Ulberg is forwarding MOU.

ASCE – T&DI – Wang/Bhat

ASCE interested in technology transfer award naming.

ITE – no one assigned

Think about assigning for April

ECTI – Table for next time

Ulberg mentioned that the summer meeting could be a good time to connect with strategic partners. Rilett mentioned that he is inviting all partners he speaks with.

Other Items

None.

Adjournment (adjourned at 12:58 ET)