



Executive Committee Meeting Minutes

December 16, 2021

11:00 pm – 12:00 pm ET

Zoom

Attendance

- Dr. Chandra Bhat, UT Austin (Past President)
- Dr. Noreen McDonald, UNC Chapel Hill (Secretary)
- Dr. Hilary Nixon, San Jose State University
- Dr. Larry Rilett, Auburn (President)
- Dr. P.S. Sriraj, University of Illinois at Chicago (Treasurer)
- Dr. Patrick Szary, Rutgers University (Vice-President)
- Dr. Yinhai Wang, University of Washington
- Ms. Traci Ulberg, MNW (Executive Director)
- Dr. Shauna Hallmark, Iowa State University
- Dr. Marwa Hassan, Louisiana State University

Call to Order by Larry Rilett, President

Minutes Approval

Noreen McDonald provided an overview of last month's minutes. There were no corrections and a unanimous vote to approve.

Treasurer's Report - Sriraj

Strong follow-up on memberships. Two renewals have come in. UIUC has not renewed; Rilett will call to follow-up. Ulberg said all others have committed to payment; 2 in PO process. 82 active members. Bank Balance: ~238,000. The balance doesn't reflect amount encumbered for New Initiatives. Rilett suggested encumbering known expenses moving forward.

Agenda for January Meeting – Rilett

- By-laws
- Webpage oversight assignment
- Fund balance
- Summer meeting agenda

Standing Committee and Task Force Reports

Events Preparation Committee: Rilett/Szary/McDonald/Ulberg report by Szary

- Banquet: Plan agreed with DOT. Confirmed Undersecretary and Robert Hampshire. Still confirming if Secretary will provide remarks; Rob will provide remarks. Most student videos in; Meetings Northwest is working to get outstanding ones with Volpe. Decided to go with pre-



recorded to deal with internet issues. There will be convention center space for meet-up during banquet for networking session. Registration has gone out.

- \$14,000 in sponsorship commitments. APTA, T&DI outstanding. Strong communication with sponsors about how acknowledged. Bhat suggested following up afterwards.
- UTC Director's Meeting and CUTC Business Meeting will be at the Renaissance. Virtual component will be available.
- Executive Committee meeting will be Saturday. Headcount for dinner will go out later.

Activities Coordination Committee: Wang/Hallmark/Kamga presented by Wang

- Planned seminars:
 - Workforce development
 - 2 on technology transfer
 - Education success stories during the pandemic

Awards Committee: Hassan/Nixon/Kack presented by Hassan

- Evaluation of all awards completed. Committees reviewed each award and met via email or Zoom to finalize awards.
- Committee members oversaw review process
 - Kack: CUTC-HNTB Lifetime Achievement (Andrew Farkas), Technology Transfer Leadership (Carnegie Mellon), Workforce Development (Tran-SET). Committee: McDonald, Nixon, Hallmark
 - Hassan: CUTC-Cambridge Systematics New Faculty Award (Neda Masoud), Administrative Leadership Award (Stan Caldwell), CUTC Lifetime Achievement (Al Biehler). Committee: Yin Hai, Sriraj, Bhat
- Vote: All approve slate as suggested.

Workforce Development Task Force: Rilett [postponed]

Nominating Committee [postponed]

Membership Committee [postponed]

New Initiatives Committee – Szary

All awardees contacted. Budgets adjusted and finalized. Communicating with Ulberg about contracting process. Awardees invited to present at business meeting with focus on how projects are transferable to other CUTC members. Winners included:

- Auburn University
- Louisiana State University
- University of Florida

Strategic Partners/Alliances Reports

AASHTO-RAC- Rilett

Will participate in summer meeting. July 25-28, Newton, MA. Hallmark usually attends.



ARTBA- REC – Nixon

Potential MOU with CUTC. Ulberg has made recommendation on discounted membership rates. Nixon shared with ARTBA and is waiting.

TRB – Nixon

Lack of clarity about how to connect with TRB. Bhat asked about what goals of partnership are. Rilett shared examples of past collaboration e.g., webinar on coming to TRB, virtual career fair (Feb 17). The past collaborations have largely involved sharing information with our membership. Bhat mentioned there is an agreement with TRB and it is written broadly. Bhat suggests putting this on agenda in Feb EC meeting.

Eno Foundation – Sriraj

Sriraj reached out to O'Brien for connection; in process.

APTA – Sriraj

Sriraj attended APTA conference in Orlando. There was discussion about what collaboration could look like. Bhat mentioned that Jill Hough had strongest connection with APTA. Karen Philbrick is on board at APTA. Rilett will put this on January discussion to get ideas.

ASCE – T&DI – Wang

Working to prepare conference on international transportation development. There will be a CUTC technology transfer effort led by Rilett. There will also be a younger faculty career development workshop led by Bhat. Strong plenary, e.g. 5 DOT secretaries committed to plenary session. Expect 1000 attendees.

ITE – no one assigned

Wang shared that ITE is interested in improving student competition event including data collection event. There is potential for new collaboration effort.

Adjournment (adjourned at 12:01 ET)